



# Student Employment Application

Ozark Christian College does not discriminate on the basis of race, color, national origin, sex, disability, or age. As a church-related institution, OCC reserves the right to develop policies consistent with its religious tenets.

Please return Student Employment Applications to Human Resources, Whitney Morgan, in the Casteel Admin Building. You may electronically transmit by signing a copy and scanning to a PDF. Please send the PDF to [hr@occ.edu](mailto:hr@occ.edu)

<b>APPLICANT INFORMATION</b>									
Last Name		First		MI		Date			
Street Address							Apartment/Unit #		
City				State			ZIP		
Phone				E-mail					
Date Available				OCC Student ID#					
Position(s) Applied for (optional)									
Departments (rank your first choice with 1 and so on) <b>If you are applying for a specific job opening vs a general application for employment this section can remain blank.</b> Should this application be for general employment on campus, this will help place you in your desired areas.	1	2	3	4	5	6	Athletics-Managers, Stats, Building Monitors, Laundry		
	1	2	3	4	5	6	Dining Hall-Dish Washer, Cashier, Snack Bar, Salad Bar, Server, Asst Cook, Grill/Deep Fryer Cleanup		
	1	2	3	4	5	6	Mabee Student Center-Game Equipment Distribution, Cleaning, Coffee Counter Operator		
	1	2	3	4	5	6	Physical Plant Dept-Grounds Crew, Cleaning (dorms and buildings)		
	1	2	3	4	5	6	Seth Wilson Library-Student Circulation Desk		
	1	2	3	4	5	6	Technical/Event Crew-Sound, Lighting, Video		
Have you ever been employed at this school?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?						
Which Department(s)?									
Are you 18 years of age or older?	YES <input type="checkbox"/>	NO <input type="checkbox"/>							
<b>WORK EXPERIENCE (START WITH YOUR MOST RECENT EMPLOYER)</b>									
Employer Name				Job Title					
Describe Your Duties/Responsibilities									
Employer Name				Job Title					
Describe Your Duties/Responsibilities									
Employer Name				Job Title					
Describe Your Duties/Responsibilities									
Additional Work Skills	_____ _____								
<b>AVAILABILITY (LIST TIMES YOU ARE AVAILABLE TO WORK. INDICATE AM OR PM.)</b>									
<i>Leave blank if unsure of availability</i>									
Sunday									
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									

### DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature X \_\_\_\_\_

Date \_\_\_\_\_

For HR use only: FWS Eligible  Start Date \_\_\_\_\_ Dept of Hire \_\_\_\_\_